

Commercial mortgage initial enquiry form

To be completed by the introducer/customer. Please complete in as much detail as possible.

Business details

Name of business: _____

Is the applicant a limited company, partnership or sole trader? (Delete as appropriate)

Nature of business (main activity): _____

Contact name: _____

Job title (designation): _____

Address of business: _____

To: _____ Postcode: _____

Business telephone number: _____ Fax number: _____

E-mail: _____

Does the applicant or a related person (spouse, common law partner, sibling, child, grandchild, grandparent) dwell or intend to dwell at part of the property being offered as security Yes No

If so, does this part exceed 40% of the total security area? Yes No

Commercial mortgage details

Purpose of loan Purchase Remortgage

Amount required £ _____ Term required _____ yrs

Advance requested Capital & Interest

Interest only

Property to be mortgaged

Address of property to be mortgaged: _____

(Description and intended use): _____

Is the property Owner occupied Part owner occupied % let _____

Tenure of property Freehold Leasehold

Number of years unexpired _____ yrs

Where property owned Date purchased _____ Purchase price £ _____

Current estimated value £ _____

Existing mortgage plus balance outstanding if applicable

Financial/Credit status (Documentation not required at this stage)

Are the last 3 years' accounts available Yes No

Are the last 3 months' bank statements available Yes No

Is the O/D facility letter available Yes No

Are the lease/tenancy agreements available Yes No

Any existing CCJs Yes No

Have any Directors/Partners or Sole Traders been made Bankrupt An undischarged bankrupt

Has any party had any arrears on any business/personal loans in the past 3 years Yes No

If yes, please give details: _____

Intermediary details

Company name: _____

Contact name: _____

Address: _____

Telephone number: _____ Fax number: _____

E-mail address: _____



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YOUR PROPERTY MAY BE REPOSSESSED IF YOU DO NOT KEEP UP REPAYMENTS ON YOUR MORTGAGE

Nottingham Building Society is a member of the Building Societies Association, Financial Ombudsman Service and is a participant in the Financial Services Compensation Scheme. Authorised and regulated by the Financial Services Authority and entered in its Register under number 200785.

Nottingham Building Society, Nottingham House, 3 Fulforth Street, Nottingham NG1 3DL.